

# Wonderland Chinese School Admission Agreement

## KINDERGARTEN SCHEDULE

12:00—12:45	Lunch Time/Rest	3:00—4:00	Recess/Snack Time	4:50—5:30	Math/Art
1:00—2:00	Nap Time	4:00—4:40	Chinese	5:30—6:00	Free Activities
2:00—3:00	Chinese / Inside Activities (Songs, Stories, Chinese Music)			6:00—6:30	Ready to leave

## G1-G6 CLASS SCHEDULE

1:30—3:00	Homework/Inside Activities				
3:00-4:00	Recess/Snack Time				
4:00-5:00	Chinese				
5:00-6:00	Math/Extra Activities	6:00-6:30.	Getting ready to leave (Videos, Games etc.)		

## PAYMENT AND POLICY

1. The school year consists of 41 weeks. Tuition is divided into 10 monthly payments. Each payment will be due before 5<sup>th</sup> of the month. There is a 5-day grace period for late tuition. If payment received after tenth of month, 5% of penalty will apply. 2 weeks after the payment due day, the child will be terminated from the program if payment still not received.  
Your basic tuition rate is \$\_\_\_\_\_.
2. There will be a 30 days notification prior to any change on tuition or other charges.
3. There is a registration fee of \$50 for new student. The fee must be received at the time of registration, which is non-refundable.
4. Tuition credit will not apply to sick leave, family vacations, piano lesson, sports activities, etc. But parents will have the option of not sending their child to the school during the weeklong vacation (2 week Christmas, 1 week Spring Break) scheduled for Albany Unified School District and get credit.
5. For continuing student, \$380 deposit for K, \$320 for G1-G6 must be submitted (before May 14<sup>th</sup>, 2004) at the time of registration to reserve a spot. This deposit will be credited back as part of first month payment.
6. School offers optional classes such as dancing, drawing and martial art classes every week. Additional fees will be charged for participating in these classes (\$10 per class).  
School offers hot lunch. Additional fee in cash \$3.00 per meal will be charged.
7. When Albany public schools have vacation day, Chinese school will be open from 8:00 am to 6:30 pm. The fee for extended care \$10/day if the student arrives before 12:00. Lunch is extra charge.
8. It is required that two weeks notice must be provided prior to withdrawing from the school program. Parents will be responsible for a two weeks payment, if a parent fails to provide this notice. Refund will only apply on the third week after the notification of withdraws from the program.  
Late pickup fee—a fee will be charged for late pick-ups. The first 10 minutes the charge will be \$5 and 10--20 minutes is \$10 and each additional minute is \$1.00.
10. Department of Social Services has the authority to interview children or staff, and to inspect and audit Child or childcare center records, without prior consent. They also have the authority to observe the physical condition of the children including conditions that could indicate abuse, neglect or inappropriate placement.